



Loutit District Library

Expanding Horizons, Enriching Minds, Engaging Community

Job Posting

Library Assistant II – Youth (Part-time)

Loutit District Library seeks an organized and energetic individual to work 28 hours per week in Youth Services. The position involves extensive work with the public, especially youth, in answering questions, recommending books, and assisting with the online catalog. The primary functions of this job include reference and reader's advisory services, assisting with youth programs, and collection development.

Schedule: This position includes a Wednesday-Saturday schedule and one evening per week.

Qualifications: A bachelor's degree or equivalent experience, computer proficiency, and flexible schedule required. Public library experience preferred.

Compensation: Hourly rate for this position is \$16.00 per hour. This position includes PTO, vacation, and sick time.

To Apply: Submit a cover letter, resume, and three professional references in PDF format to Allison Boyer, Head of Youth Services, via email at aboyer@loutitlibrary.org by 6:00pm on Wednesday, November 17, 2021. To view the full job description visit bit.ly/workatloutit.

Loutit District Library does not discriminate on the basis of age, color, national origin, sex, height, weight, marital or veteran status, religion, age, or handicap in employment or the provision of services. Loutit District Library is a drug-free workplace and is an Equal Opportunity Employer.

Posted: November 3, 2021

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