



Loutit District Library

Expanding Horizons, Enriching Minds, Engaging Community

Job Posting

ACCOUNTANT (Full-time)

Loutit District Library seeks a knowledgeable, organized, and detailed individual to join its accounting team. Under the supervision of the Library Director Select, this position is responsible for the day-to-day financial tasks of the library. Candidates should possess a strong understanding of generally accepted accounting principles, practices and processes along with current QuickBooks experience. Effective communication skills and an ability to work independently to set goals and meet deadlines are required.

Qualifications: A minimum of an associate's degree. A bachelor's degree from an accredited college or university with major coursework in accounting, finance, or related field strongly preferred. Governmental accounting experience is also preferred.

Compensation: Starting wage for this position is \$18/hr - \$22/hr, depending on experience and qualifications. Includes generous benefit package.

To Apply: Please provide your cover letter, résumé, and three professional references.

Submit all application materials in PDF format to Sara Derdowski, Library Director Select, via email at sderdowski@loutitlibrary.org by 6:00pm on Friday, November 19, 2021.

To view the full job description, visit bit.ly/workatloutit.

Loutit District Library does not discriminate on the basis of age, color, national origin, sex, height, weight, marital or veteran status, religion, age, or handicap in employment or the provision of services. Loutit District Library is a drug-free workplace and is an Equal Opportunity Employer.

Posted: November 5, 2021

407 Columbus Avenue, Grand Haven, MI 49417
Phone (616) 850-6900 ~ www.loutitlibrary.org