



City of Grand Haven Human Resources



Human Resources Internship

The intern will experience a wide-range of human resource management functions, including:

- Benefit structure
- Communication strategies
- Compliance/legal
- Employee engagement
- Onboarding/off-boarding

Start date: August 3, 2020 (flexible)

Pay: \$12 per hour

Schedule: 8 hours per week (flexible)

Requirements:

- Enrolled in a human resources related field at a college or university and have core HR courses completed
- Preference given to those who can earn college credit from this internship
- Inspired to work in the human resources field upon graduation
- At least 18 years of age and the ability to pass a physical and drug test

**Apply online at
GrandHaven.org**

Contact: Zac VanOsdol, HR Manager
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