



ABOUT JOST INTERNATIONAL

JOST International began as a small business during the early 1980's in Grand Haven, Michigan. Today, JOST International is part of JOST World with manufacturing and distribution centers that circle the globe. JOST International and JOST World have a tradition of success based on flexibility, technical know-how, entrepreneurial action and a close relationship with its employees. Our employees, our friendly work culture and our excellent work life balance initiatives are at the core of our business practices. With a diversified work force, we encourage you to find your fit and pursue your passions.

WHY YOU SHOULD WORK FOR JOST?

JOST International employs people who enjoy a culture of teamwork, who strive for personal and job growth and who have a dedicated, strong work ethic and want to succeed. We value our employees which is clearly evident with in our great pay and the many great benefits we have to offer.

WHAT WE OFFER OUR VALUED EMPLOYEES

- Direct Hire with a Growing Company
- Training, development and advancement opportunities
- Paid holidays and paid time off
- Medical, Dental & Vision Insurance after 60 days
- Company-paid basic life and AD&D
- Company matching 401(k) plan
- Free Health Clinic
- Shuttle bus transportation to and from work, if needed
- Friendly, team driven environment

JOST is an equal opportunity employer and we proudly participate in e-verify.

Job Description-Grand Haven, MI Location QUALITY MANAGER

INTRODUCTION: This position reports to Director of Quality. It is solely accountable for the fulfillment of all assigned duties and has authority delegated commensurate with assigned responsibilities.

QUALITY MANAGER – Leads quality department and plans, schedules, conducts or coordinates detailed phases of quality assurance work. Responsible for the competency of his/her subordinates and to ensure the work load for the quality department, as a whole, is performed to the expected standard and requirements. Responsible for the quality of the product meets customer expectations. Perform work that involves conventional R&R gauge studies, SPC Control and PPAP, may also include a variety of complex features such as conflicting design and manufacturing requirements.

AREAS OF RESPONSIBILITY:

Include, but are not limited to:

- a) Identify, organize, and prioritize the quality implementation objectives.
- b) Responsible to ensure the quality of the products shipped to the customer meet customer expectation and Jost design requirements.
- c) Responsible to stop production in order to prevent the chance of non-conforming parts to be made by an out of control process.
- d) Support of the development of the Quality Department. Including working closely with other departments in the company.
- e) Responsible to meet Jost quality objectives as set by management.
- f) Responsible to ensure all quality assurance logs, spreadsheets, and any other quality record are completed correctly, filed and up-to-date.
- g) Responsible for the work performance of all quality department personnel to include the: quantity, quality, completeness, competency, and timeliness of their work in order to meet basic process, work instruction, and control plan requirements.
- h) Performs employee reviews and accurately monitors and evaluates the competency of the employees that report to quality positions on a scheduled basis.
- i) Continuously works to train and develop the Quality Department staff.
- j) Maintain the skip lot list.
- k) Oversee the supplier PPAP process.
- l) Works with the Director of Quality to keep ISO 9001 certification current.
- m) Coordinate manufacturing process control to ensure customer satisfaction.
- n) PPAP documentation, to include: MSA, APQP, Gage R&R, and Process Capabilities.
- o) Create control plans, process flow charts, work instructions, training documents as required and FMEA's.
- p) Review and maintain supplier material certifications.
- q) Maintain 'Supplier Performance Matrix' and supplier scorecards for Grand Haven, MI suppliers.
- r) Work with engineering to create and control work instructions.
- s) Control and monitor the temporary ECN process.
- t) Coordinate 8D corrective action teams as directed by the Quality Director.
- u) Lead internal continuous improvement teams.
- v) Ensure calibration and training for measuring system tools.
- w) Required to effectively participate in corrective action teams in order to address the root cause in a timely manner.
- x) Submit and monitor supplier corrective actions.
- y) Any additional duties that have not been specifically stated, but which may be assigned and those that are logically and properly inherent to this position.

REQUIREMENTS:

- a) Ability to gain knowledge of products, market requirements, customer, and industry requirements.
- b) Intermediate working knowledge of Microsoft Office; Excel, Word & Outlook.
- c) Able to lead and create an effective and harmonious work environment.
- d) Ability to gain and maintain current knowledge of the ISO 9001 system requirements.
- e) Able to be an effective leader with the proven ability to delegate work to subordinates to create the most effective output possible.
- f) Problem solving experience (8-D, Kepno-Trego, etc.).
- g) Knowledge of FMEA, Control Plan, and APQP processes.
- h) Ability to train, develop and explain the scholarship of quality knowledge.
- i) Knowledge of SPC.

- j) Three to four years of previous experience in a Quality management role.
- k) Ability to learn the AS400 system.
- l) Ability to perform Internal Audits.
- m) Ability to develop and manage quality documents.
- n) Capable of working in a fast-paced manufacturing environment.
- o) Must be able to consistently and on daily basis as required to safely; stand, twist, bend, stoop, reach, kneel.
- p) Must be able to correctly and safely lift up to 51# with or without the assistance of a lift or device.
- q) Highly dependable, motivated and self-driven with excellent attendance.
- r) Ability to gain knowledge and understanding of JOST'S Basic Processes.
- s) Must be able to accurately and correctly read and comprehend blueprints.
- t) Ability to gain knowledge of company products and comply with quality, environmental and safety policies and procedures.

TO APPLY:

Applicants may visit <https://www.jostinternational.com/careers/> to view and apply for this position and other great job opportunities at JOST.