



# Sunday Market at the Depot



The Depot Market at The Depot is a NEW endeavor, organized by The Chamber of Commerce Grand Haven, Spring Lake Ferrysburg. The Market will take place within the Depot Building—1 North Harbor Drive, Grand Haven.

The building is incredibly unique and full of character. The Market dates, costs and details are listed below. The Depot Market is limited to **16 vendors**, and they will be chosen by a screening committee.

## CONTACT INFORMATION

Business Name: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Website Address: \_\_\_\_\_

Facebook Page: \_\_\_\_\_ Instagram Username: \_\_\_\_\_

## BOOTHS

Booth spaces are approximately 7x7. There is little to no electricity available in the booth spaces, so please plan accordingly. Vendors are required to bring their own tables and/or chairs.

**Cost is \$25/per date.**

## MARKET DATES

\*The following are the scheduled Depot Market dates. Please select which dates you would be committed to. **No refunds will be given**, so it is important that you attend the Market on the dates you have committed to.

\*Dates & times are subject to change.

Sunday, July 8, 11am—3pm \_\_\_\_\_

Sunday, August 12, 11am—3pm \_\_\_\_\_

Sunday, September 9, 11am—3pm \_\_\_\_\_

## VENDOR CATEGORY

Select the category that best describes your operation.  
**Vendors must submit 3-5 photos of their product with application.**

<input type="checkbox"/> Produce	<input type="checkbox"/> Furniture	<input type="checkbox"/> Clothing Items	<input type="checkbox"/> Other
<input type="checkbox"/> Food Items	<input type="checkbox"/> Home Décor	<input type="checkbox"/> Jewelry	_____
<input type="checkbox"/> Baked Goods/Sweets	<input type="checkbox"/> Greenery	<input type="checkbox"/> Woodwork	_____

Is your product grown, made, or produced in Michigan?  Yes  No

Is your product mass-produced?  Yes  No

## LICENSING INFORMATION (LEAVE BLANK IF NOT APPLICABLE)

Michigan Sales Tax License Number: \_\_\_\_\_

Nursery Dealer License Number: \_\_\_\_\_

Plant Dealer License Number: \_\_\_\_\_

Plant or Nursery Inspection Number: \_\_\_\_\_

Organic Certification License Number: \_\_\_\_\_

Michigan (MDARD) Kitchen License Number: \_\_\_\_\_

Other Relevant Inspection Number(s): \_\_\_\_\_

## ADDITIONAL REQUIREMENTS & INFORMATION

Vendors are required to display their business or company name prominently, either with a table cloth or signage. Vendors must provide their own tables, table cloths and chairs. The Michigan sales tax rate is 6% and vendors are required to handle that reporting on their own. As mentioned, electricity is not readily available and shouldn't be counted on. The Depot is a historical building and vendors are asked to respect it. You may not use any tacks, nails, etcetera on the walls for displaying product, or as a part of your booth. 3M Command Strips are the ONLY approved product for hanging things on the walls. Staff must be present the entire Market time unless otherwise specified.

## PAYMENT & SUBMISSION

This application can be faxed, emailed or mailed to the address/numbers listed below. **Upon approval**, payment is due in full via check, cash or credit card. (Checks can be made payable to The Chamber).

## ENCLOSURE CHECKLIST

- 3-5 Photos of your product
- Copies of any licenses (if applicable)

## SIGNATURE & WAIVER

*Vendor's signature verifies that the above information is complete and accurate.*

*For good and valuable consideration received, the undersigned agrees to indemnify and hold harmless, The Chamber of Commerce Grand Haven, Spring Lake, Ferrysburg and its members, officers, directors, employees volunteers and agents from any and all liabilities, damages and fees. The undersigned recognizes hazards of participation and assumes all risks.*

*Application is subject to changes as seen fit by staff, and additional information may be required.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Due: June 15, 2018 | The Chamber of Commerce | One South Harbor Drive, Grand Haven, MI 49417  
intern1@grandhavenchamber.org | P: 616.842.4910 | F: 616.842.0379**