

# Ottawa County Road Commission

Ottawa County Road Commission is accepting applications for the following seasonal summer positions:  
Requirements for all positions:

- Must be at least 18 years old
- Must have high school diploma or equivalent
- Must have valid driver's license in good standing and agree to background check through Department of Motor Vehicle

All summer positions have a starting wage of \$10.00 per hour and will work 40 hours per week. There are no benefits. These positions will work May/June through August/September (flexible on exact start/end dates)

## **Road Crew/Traffic Regulator-**

### **Openings at both the Coopersville Garage and the Grand Haven Garage**

Duties will include but are not limited to: Traffic Control Operations; misc. help with road crew (ex; brush clearing), general cleaning or basic maintenance to the grounds or buildings (interior and exterior.) M-F 7:00am-3:30pm

## **Maintenance Help**

### **One position - job share between North Holland/ Hudsonville garage**

### **One position -- job share between Grand Haven/ Coopersville garage**

These positions will help Maintenance between shared garages cleaning or basic maintenance of the grounds and buildings (will work both inside and outside). Examples would be mowing the lawn, painting lines, etc. M-F 7:00am-3:30pm

## **Special Services Aide**

Position is based out of Grand Haven office. This position will assist the Permit department with project inspections, GPS locating of facilities throughout the county, and other tasks. This position will work in both indoor/outdoor environments. M-F 7:30am – 4:00pm

## **Engineering Aide**

Position is based out of the Grand Haven office. This position will assist the department with surveying and other tasks assigned. This position will work mostly outdoors and may entail walking through brush, traversing up and down steep slopes, carrying equipment, and being in and around moving traffic. M-F 7:30am-4:00pm

An employment application is required to be considered and may be downloaded at [www.ottawacorc.com](http://www.ottawacorc.com) or picked up at the main office (address below). Applications can be mailed, faxed, emailed, or dropped off in person to main office.

Ottawa County Road Commission  
Human Resources Department  
14110 Lakeshore Drive  
P.O. Box 739  
Grand Haven, MI 49417  
Fax: 616-850-7237  
Email: [kwahr@ottawacorc.com](mailto:kwahr@ottawacorc.com)

Office hours: M-F 7:30am – 4:00pm  
Equal Opportunity Employer