

Job Description-Grand Haven, MI Location

MAINTENANCE TECHNICIAN II

INTRODUCTION: This position reports to Maintenance Supervisor. It is solely accountable for the fulfillment of all assigned duties and has authority delegated commensurate with assigned responsibilities.

MAINTENANCE TECH II: Performs detailed phases of plant and production maintenance work. Performs duties associated with all areas of production as related to maintenance.

AREAS OF RESPONSIBILITY: Include, but are not limited to:

- a) Ensuring that all shop equipment is properly maintained and running properly.
- b) Experience in welding (MIG and TIG).
- c) Building prototypes products and test units.
- d) Daily and monthly maintenance, which include maintenance records, and operation of all manufacturing equipment.
- e) Ability to read, understand and interpret machine control prints.
- f) Basic as well as more advanced troubleshooting responsibilities.
- g) Ability to perform machining of tooling and fixtures.
- h) Troubleshoot of simple to more complex electrical issues for root cause and implement definitive resolution to correct.
- i) Performing basic as well as more advanced trouble shooting and repairs of machinery and equipment with and/or without PLC's.
- j) Ability to troubleshoot, assess root cause and correct issues as related to basic hydraulic and pneumatic circuits.
- k) Ability to operate heavy equipment.
- l) Documenting of preventative maintenance, downtime and spare parts.
- m) Performs daily preventative maintenance as scheduled.
- n) Ability to learn robots as well as Vision systems. Robot knowledge to include but not limited to; Fanuc, ABB, Panasonic, and any other robots on site.
- o) Timely communication to the Maintenance Supervisor of any concerns with machinery, downtime, or other issues that affect production, operations or machinery.
- p) Any additional duties that have not been specifically stated, but which may be assigned, and those that are logically and properly inherent to this position.

REQUIREMENTS:

- a) Previous experience in MIG & TIG welding.
- b) Basic Mechanical and Electrical skills and ability to operate a fork lift
- c) Minimum five years previous maintenance experience.
- d) Basic to tool room skills.
- e) Solid working knowledge in Microsoft Office; Word, Excel, Outlook.
- f) Experience with maintenance software programs and systems.
- g) Completion of High School education or GED.
- h) Capable of working in a fast paced manufacturing environment.
- i) Highly dependable, motivated and self-driven with excellent attendance.
- j) High level of attention to detail is a must.
- k) Able to use handheld tools and measuring devices correctly and safely.
- l) Basic math, reading and writing skills as defined by company standards.

- m) Ability to gain knowledge of company products, company quality and safety procedures.
- n) Understanding of Basic Processes.

I will be given trained on how I am to perform in this position. I understand that if I fail to perform, I will be disciplined, leading up to and/or including termination of my employment.

Supervisor Signature: _____ Date _____

Employee Signature: _____ Date _____