

DESCRIPTION

The role of the Maintenance Lead Technician is to perform a variety of tasks on heavy-duty trucks, forklifts, cranes, tractor trailers and to maintain and repair machinery and mechanical equipment such as motors, pneumatic tools, hydraulics, conveyor systems, electrical devices and other secondary equipment.

This position will include evening hours.

DISCLAIMER

The statements below are intended to describe the general nature and level of work being performed by members assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Follows all safety rules and procedures and observes the operations to ensure a safe environment
- Maintains and repairs electric, diesel and gasoline industrial trucks, following manuals, using hand tools and power tools
- Reads work orders and observes and listens to trucks in operation to determine malfunction and to plan work procedures
- Examines protective guards, loose bolts, and specified safety devices on trucks and makes adjustments using hand tools
- Lubricates moving parts and drives repaired trucks to verify conformance to specifications
- Has the ability and confidence to determine when something should be fixed “in house” or “farmed” out
- Tracks and follows up with outsourced work and assures all work is completed and invoiced properly
- Establishes parts inventory and identifies what needs to be in stock, and keeps it up to date
- Continue to track and improve the preventative maintenance program
- Recommends improvements to equipment and processes to enhance efficiency
- Performs other related duties as assigned

MINIMUM QUALIFICATIONS

Education

- High School Diploma or Equivalent
- **ASE Truck Certified**

Work Experience

- 3-5 years in a shop environment. Supervisory experience is a plus

SKILLS AND KNOWLEDGE

- Knowledge of brake and other truck systems
- Knowledge of hydraulics and pneumatics is a must
- Knowledge of electrical systems, including computerized induction/ignition systems
- Must be skilled in the use of power and hand tools
- Must be skilled in the use of diagnostic equipment
- Must be skilled in acetylene and electric arc welding
- Must be skilled in the operation of vehicles and equipment for diagnostic purposes
- CDL license is preferred
- Ability to read, write and communicate in English to comprehend and follow written procedures, container labels and safety precautions
- Good attention to detail
- Reliable attendance

WORKING CONDITIONS

This role is carried out in a shop environment and at times outside. Must be able to work in all weather conditions